



---

## **TRIAL BOARD**

Dallas Area Rapid Transit  
P.O. Box 660163  
1401 Pacific Avenue  
Dallas, Texas 75266-0162  
214/749-3390

**DATE:** June 22, 2022

**TO:** All DART Employees

**FROM:** Lon Nickles, Secretary to the Trial Board and Director of Board Support

**SUBJECT:** Notice of Trial Board Hearing Official Nomination Period

The purpose of this memo is to give notice of the Trial Board Hearing Official nomination period. The grievance and appeal procedure of the DART Hourly Employment Manual (HEM), Section 8, provides for individual employees or employees representatives to nominate persons to serve as members of the DART Trial Board process. The Trial Board will be composed of nine (9) hearing officials with one (1) being selected to hear requests for appeal of Step 3 written dispositions of grievances. Hearing officials serve a three-year term. The Trial Board is elected by the elected by the DART Board of Directors.

To qualify, nominees must be members of the National Academy of Arbitrators (NAA), or currently on the roster of the American Arbitration Association (AAA), or Federal Mediation & Conciliation Services (FMCS). To nominate an arbitrator, you may use the attached form.

The nomination period for nominees shall be from June 22, 2022, through close of business on July 7, 2022. Current DART employees are not eligible for nominations. Individual employees or employee representatives must use the attached nomination form and must contain a signed letter (sample letter attached) by the nominating employee or employee representative. All nominations and nomination letters for qualified arbitrators must be received, on or before close of business on July 7, 2022, by one of the following:

**Lon Nickles, Secretary to the Trial Board**

**Via Email:** [lnickles@dart.org](mailto:lnickles@dart.org)

**Via Mail:** P. O. Box 660163  
Dallas, Texas 75266

**Hand Delivery:** Office of Board Support  
1401 Pacific Avenue, 1<sup>st</sup> Floor  
Dallas, Texas 75202

/s/ Lon Nickles

Lon Nickles, Secretary to the Trial Board

LN:tac